

COLDWATER & DISTRICT AGRICULTURAL SOCIETY

BOOK NOW TO RESERVE YOUR SPACE FOR 2018 OUTDOOR VENDOR.

PLEASE READ THE CONTRACT IN FULL AS SOME CHANGES HAVE BEEN MADE. IF APPLICABLE, READ THE "FOOD TRUCKING LICENSING INFORMATION", "MFSE-002-ANNUAL INSPECTION CHECKLIST & TSSA FORMS.

Enclosed please find a registration form to reserve space for the 2018 Annual Fall Fair. Fair dates for 2018 are September 28, 29 and 30. Include a cheque for the full amount post dated to Sept. 1, 2018.

Space is filled on a first come first served basis. We look forward to your involvement again this year. Be aware, our space is limited so get your request for space in as soon as possible. Post-dated Cheques will be held until September 1st before deposit. If you should wish to forward your payment via etransfer, contact Joanne Reid, Treasurer of the Coldwater Fall Fair, at 705 826 3952 or joannereidag@gmail.com

If for any reason, you find it necessary to cancel before Aug. 1st 2018, you will not be charged and your postdated cheque will be returned or destroyed. After that date and up to Sept 1st a refund will be granted if the space has been filled by another vendor.

Please return completed application, Insurance Certificate, copy of Special Events Permit for Food Vendors, with your cheque to:

Coldwater & District Agricultural Society
c/o Robert Hoguean, 4959 Line 9 North, Coldwater, ON L0K 1E0
email roberthogean8@gmail.com Phone (705) 791 4883

1. All vendors must be set up on the grounds by 12:00 pm on Friday September 28th
2. All Vendors must submit, with the application, a third party Insurance Certificate with Liability Insurance coverage of \$ 2,000,000.00 naming both Coldwater and District Agricultural Society and The Corporation of the Township of Severn, as third party coverage. If you are unable to obtain Insurance coverage, Coldwater & District Agricultural Society, through our Insurance Company, Stoneridge Speciality Insurance has been able to secure a program, for Vendor's Insurance. You will need to complete the form attached titled Stoneridge Speciality Insurance, Vendor/Exhibitor Insurance Application and submit it Kory Besta, 1336 Sandhill Drive, Unit#4, Ancaster, ON L9G 4V5 or email it to koryb@stoneridgespeciality.ca, phone 226 318 1744. If you should have any questions, regarding this insurance program, you will need to speak directly with Kory Besta, as it is a program that they administer.
3. Food Vendors **MUST** have a Special Events Permit displayed, in their Vendor area, at the Fair. This permit is issued by Simcoe Muskoka Health Unit located at 169 Front St., South, Unit 120, Orillia or for further information call 705 325-9565 Ext 7922 or visit www.simcoemuskokahealth.org and then go to "Businesses", "Foodservices", "Special Events" to "Permit Applications". There is no cost for this permit however a copy of the permit **MUST** be submitted with your application and the original copy displayed, within your vendor area, at the Fair.
4. All Food Vendors, whose primary purpose is to prepare food for human consumption will be required to have a Field Approval label, attached to their cooking equipment that contains propane and other hydrocarbon fuel-fired cooking appliances. All "Mobile Food Service Equipment" or MFSE (including appliances) must be certified by an agency accredited by the Standards Council of Canada and must have an annual safety inspection, by a licenced gas technician. For more information, visit the Technical Standards and Safety Authority's Website at <http://tssablog.org/p=828>

Coldwater and District Agricultural Society Fall Fair September 28 to 30, 2018

RULES /REGULATIONS /CONDITIONS FOR OUTDOOR VENDOR

Covering the privilege (but not the exclusive privilege) of the above business/operation at the Coldwater Fall Fair, subject to the rules and regulations and conditions governing concessions at the Fair, which I/we acknowledge as outlined below and form part of this agreement.

1. Set-up to be made Thursday, September 27 from 1:00 p.m. - 8:30 p.m. or Friday September 28 from 9:00 am to 1:00 pm. Vendors **MUST** be 'ready to go' at 1:00 pm Friday.
2. Each lessee is responsible for supplying all necessary equipment for their set-up. No tables or chairs are available.
3. Each lessee is allowed **two** plastic wristbands, which **MUST** be worn **WHILE ON THE PREMISES**. Extra wrist bands can be purchased for \$6.00 each.
4. Booths must be kept clean and all garbage placed in front of their booth for early morning collection.
5. Displays, demonstrations and distribution of advertising material are **NOT** permitted outside the confines of the booth.
6. Concessionaires are required to ensure that there are no disturbances to neighbouring concessionaires by sound systems.
7. Displays should be suitable for family viewing.

While all precautionary measures will be taken to guard against loss of equipment or display material the Society will not be responsible for losses which might occur from pilfering, water damage, weather, fire, accident or any other causes. Concessionaires are advised to insure their own goods against any such loss.

The Lessee Agrees to keep his/her display in the rented space for the entire time of the Fair. Displays must remain until 4:00 p.m. on Sunday, of the Fair.

ALL VENDORS:

1. Must submit, with the application, a third party Insurance Certificate with Liability Insurance coverage of \$ 2,000,000.00 naming both Coldwater and District Agricultural Society and The Corporation of the Township of Severn, as third party coverage.
2. Selling food products must have a permit issued by Simcoe Muskoka Health Unit located at 575 West St South, Unit 12, Orillia or visit www.simcoemuskokahealth.org and then go to "Businesses" to "Food Services" to "Special Events" to "Permit Applications". There is no cost involved for this permit however a copy of the permit must be submitted with your application and the original copy displayed, within your vendor area, at the Fair.
3. All Food Vendors, whose primary purpose is to prepare food for human consumption will be required to have a Field Approval label, attached to their cooking equipment that contains propane and other hydrocarbon fuel-fired cooking appliances. All "Mobile Food Service Equipment" or MFSE (including appliances) must be certified by an agency accredited by the Standards Council of Canada and must have an annual safety inspection, by a licenced gas technician. For more information, visit the Technical Standards and Safety Authority's Website at <http://tssablog.org/p=828>.
4. No Indoor or Outdoor Vendors are allowed to sell Cotton Candy, Popcorn and Candy Apples, as Magical Midway, have the full rights to be the only vendor, to sell these products.

**RENTAL AGREEMENT FOR OUTDOOR VENDOR SPACE AT
COLDWATER AND DISTRICT FALL FAIR SEPTEMBER 28 TO 30, 2018**

No Indoor or Outdoor Vendors are allowed to sell Cotton Candy, Popcorn and Candy Apples, as Magical Midways, have the full rights to be the only vendor, to sell these products

Name: _____

Company Represented: _____

Address: _____

City: _____ P.C. _____

Telephone: _____ E-Mail: _____

What will you be selling or demonstrating?

Space Required _____ ft (10' deep @ \$10.00 per ft.) \$ _____

ELECTRICITY FOR VENDORS

(The electricity will be looked at on a yearly basis – there is no guarantee that it will be offered the following year).

A single outlet box with two (1) plug-in space with a total of 15 amps (1000 watts max.) at 110 vac (**NO MORE THAN A LIGHT OR SMALL APPLIANCE (10 amp) OTHERWISE THE VENDOR MUST SUPPLY THEIR OWN GENERATOR**) is available on a first sold basis for a flat rate of \$35.00 for 3 days. (Extra days are available for \$8.00 each).

Electricity – Rate: \$ 35.00 YES ___ NO ___ \$ _____ FOR 3 DAYS OF FAIR
FOR ADDITIONAL DAYS YES ___ NO ___ # OF DAYS _____ @ \$8.00 PER DAY = _____

Additional Passes (see rule #3) _____ @ \$6.00 \$ _____

Total Amount Submitted \$ _____

Space is allotted on a first come basis.

Receipt to be signed by Outdoor Vendor Coordinator for Coldwater and District Fall Fair 2018

Outdoor Vendor Coordinator's Copy:

Deposit Amount: _____ Cash Cheque Date Received: _____ Received By: _____

Balance Amount: _____ Cash Cheque Date Received: _____ Received By: _____

Vendor's Copy:

Deposit Amount: _____ Cash Cheque Date Received: _____ Received By: _____

Balance Amount: _____ Cash Cheque Date Received: _____ Received By: _____

**RENTAL AGREEMENT FOR OUTDOOR VENDOR SPACE AT
COLDWATER AND DISTRICT FALL FAIR SEPTEMBER 28 TO 30, 2018**

HOLD-HARMLESS AGREEMENT

Due to changes in LIABILITY INSURANCE for our Fall Fair, it is necessary for each concessionaire to sign this form and supply the Coldwater and District Agricultural Society with proof of Liability coverage, in the amount of \$ 2,000,000.00, releasing the Coldwater and District Agricultural Society, Directors, Coordinators and Volunteers, from all responsibilities should an accident occur. **Your Insurance Company will need to issue a third party certificate naming both Coldwater and District Agricultural Society and The Corporation of the Township of Severn, as third party insured.** This original copy Insurance Certificate is to be submitted with your application for Vendor space. In addition, Food Vendors must have a Special Events Permit, a copy of the Special Events Permit is to be submitted with your application, for Vendor space.

SHOULD YOU NOT WISH TO SIGN THIS AGREEMENT AND SUPPLY A CERTIFICATE AND SPECIAL EVENTS PERMIT, WE REGRET WE WILL NOT BE ABLE TO ACCEPT YOUR CONTRACT FOR THE FAIR.

I, _____ shall indemnify and hold-harmless, the Coldwater & District Agricultural Society, its members, agents, employees and volunteers, from and against all claims, demands, losses, damages, actions, suits of proceedings by any third parties that may arise out of, or may attribute, to all operations performed by or carried out by his/her agents, employees or servants, or anyone for whose acts he/she may be held liable, howsoever caused.

SIGNED _____

DATE _____ WITNESS _____

ADDRESS _____

YOUR INSURANCE CO. _____

POLICY # _____

ADDRESS _____

Please complete and return vendor application form, signed agreement, Certificate of Insurance and Special Events Permit, with your cheque to:

Coldwater and District Agricultural Society
c/o Robert Hogeant, 4959 Line 9 North, Coldwater, ON L0K 1E0

Decisions of the Coldwater and District Agricultural Society's Executive are final.

FOR CONFIRMATION OF SPACE, ALL APPLICATIONS MUST BE RECEIVED BY AUG. 15, 2018