

COLDWATER & DISTRICT AGRICULTURAL SOCIETY

BOOK NOW TO RESERVE YOUR SPACE AS A 2024 OUTDOOR VENDOR.

PLEASE READ THE CONTRACT IN FULL AS SOME CHANGES HAVE BEEN MADE. IF APPLICABLE, READ THE FOOD TRUCKING LICENSING INFORMATION, MFSE-002-ANNUAL INSPECTION CHECKLIST & TSSA FORMS.

Register as an Outdoor Vendor for the Coldwater Fall Fair 2024 ... September 27, 28 and 29.

Include a cheque for the full amount postdated to Sept. 1, 2024.

If your cheque is returned for any reason, including but not limited to Insufficient Funds, Closed Accounts, and Stop Payments, you are subject to a \$40.00 returned cheque fee.

Space is filled on a first come first served basis. We look forward to your involvement again this year. Be aware, our space is limited so get your request for space in as soon as possible. Post-dated cheques will be held until September 1st before deposit. If you should wish to forward your payment via e-transfer, contact Robert 705-791-4883 to advise him of the transfer and e-transfer to: coldwaterfallfinance@gmail.com

If for any reason, you find it necessary to cancel before Aug. 1st 2024, you will not be charged and your postdated cheque will be returned or destroyed. After that date and up to Sept 1st a refund will be granted if the space has been filled by another vendor.

Please return completed application, Insurance Certificate (& copy of Special Events Permit and 2024 Safety Inspection for Food Vendors) with your cheque to:

Coldwater & District Agricultural Society
c/o Robert Hogean, 4959 Line 9 North, Coldwater, ON L0K 1E0
email roberthogean8@gmail.com Phone (705) 791 4883

1. All vendors must be set up on the grounds by 12:00 noon on Friday September 27th
2. All Vendors must submit, with the application, a third-party Insurance Certificate with Liability Insurance coverage of \$ 2,000,000.00 naming both Coldwater and District Agricultural Society and The Corporation of the Township of Severn, as additionally insured. If you are unable to obtain Insurance coverage through your own company, Coldwater & District Agricultural Society has registered the Coldwater Fall Fair as an event with an insurance company called DUUO, a sister company of the Cooperator's Insurance Company. You can apply for short-term vendor insurance through DUUO. It's very reasonable and it is their specialty. Apply at <https://duuo.ca/vendor-insurance>
3. **Food Vendors MUST have a Special Events Permit displayed**, in their Vendor area, at the Fair. This permit is issued by Simcoe Muskoka Health Unit located at the Orillia Common Roof Building, 169 Front St South, Unit 120, Main Floor, Orillia, for further information call 705 325-9565 or visit www.simcoemuskothealth.org and then go to "Topics", "Food Safety", "Special Events" to "Vendor Application Form". There is no cost for this permit however a **copy of the permit MUST be submitted with your application** and the original copy displayed, within your vendor area, at the Fair.
4. **All Food Vendors**, whose primary purpose is to prepare food for human consumption will be required to have a Field Approval label, attached to their cooking equipment that contains propane and other hydrocarbon fuel-fired cooking appliances. All "Mobile Food Service Equipment" or MFSE (including appliances) must be certified by an agency accredited by the Standards Council of Canada and must have an annual safety inspection, by a licenced gas technician. For more information, visit the Technical Standards and Safety Authority's Website at <http://tssa.org>. **Proof of a 2024 inspection MUST be submitted with your application.**
5. All Vendors must comply with local Fire Department safety regulations and will be subject to inspection.

Coldwater and District Agricultural Society Fall Fair September 27 to 29, 2024
RULES /REGULATIONS /CONDITIONS FOR OUTDOOR VENDOR

Covering the privilege (but not the exclusive privilege) of the above business/operation at the Coldwater Fall Fair, subject to the rules and regulations and conditions governing concessions at the Fair, which I/we acknowledge as outlined below and form part of this agreement.

1. Set-up to be made Thursday, September 26 from 1:00 p.m. - 8:30 p.m. or Friday September 27 from 9:00 a.m. to 12:00 noon. Vendors **MUST** be 'ready to go' at 1:00 pm Friday.
2. Each lessee is responsible for supplying all necessary equipment for their set-up. No tables or chairs are available.
3. Each lessee is allowed **two** plastic wristbands, which **MUST** be worn **WHILE ON THE PREMISES**. Extra wristbands can be purchased for \$10.00 each.
4. Booths must be kept clean and all garbage placed in front of their booth for early morning collection.
5. Displays, demonstrations and distribution of advertising material are **NOT** permitted outside the confines of the booth.
6. Concessionaires are required to ensure that there are no disturbances to neighbouring concessionaires by sound systems.
7. Displays should be suitable for family viewing and vendors shall conduct themselves in a manner that reflects well on the Coldwater Fall Fair.

While all precautionary measures will be taken to guard against loss of equipment or display material, the Society will not be responsible for losses which might occur from pilfering, water damage, weather, fire, accident or any other causes. Concessionaires are advised to insure their own goods against any such loss.

The Lessee Agrees to keep his/her display in the rented space for the entire time of the Fair. Displays must remain until 4:00 p.m. on Sunday, of the Fair.

ALL VENDORS:

1. Must submit, with the application, a third-party Insurance Certificate with Liability Insurance coverage of \$2,000,000.00 naming both Coldwater and District Agricultural Society and The Corporation of the Township of Severn, as third-party coverage.
2. Food Vendors **MUST** have a Special Events Permit displayed, in their Vendor area, at the Fair. This permit is issued by Simcoe Muskoka Health Unit located at 169 Front St South, Unit 120, Orillia, for further information call 705 325-9565 or visit www.simcoemuskokahealth.org and then go to "Topics", "Food Safety", "Special Events" to "Vendor Application Form". There is no cost for this permit and a copy of the permit **MUST** be submitted with your application and the original copy displayed, within your vendor area, at the Fair.
3. All Food Vendors, whose primary purpose is to prepare food for human consumption will be required to have a Field Approval label, attached to their cooking equipment that contains propane and other hydrocarbon fuel-fired cooking appliances. All "Mobile Food Service Equipment" or MFSE (including appliances) must be certified by an agency accredited by the Standards Council of Canada and must have an annual safety inspection, by a licenced gas technician. For more information, visit the Technical Standards and Safety Authority's Website at <http://tssablog.org>. Proof of a 2024 Annual Safety Inspection is required with your application.
4. No Indoor or Outdoor Vendors are allowed to sell Cotton Candy, Popcorn and Candy Apples, as Magical Midway, have the full rights to be the only vendor, to sell these products.

**RENTAL AGREEMENT FOR OUTDOOR VENDOR SPACE AT
COLDWATER AND DISTRICT FALL FAIR - SEPTEMBER 27-29 2024**

No Indoor or Outdoor Vendors are allowed to sell Cotton Candy, Popcorn and Candy Apples, as Magical Midways have the full rights to be the only vendor, to sell these products.

Name: _____

Company Represented: _____

Address: _____

City: _____ P.C. _____

Telephone: _____ E-Mail: _____

What will you be selling or demonstrating?

Space Required _____ ft (10' deep @ \$15.00 per ft.) = \$ _____

ELECTRICITY FOR VENDORS

The electricity will be looked at on a yearly basis; there is no guarantee that it will be offered the following year. You are allowed one space from a single outlet box with a total of 15 amps (1000 watts max) at 110 vac. It is available on a first sold basis for a flat rate of \$40.00 for 3 days. (Extra days are available for \$10.00 each). **NO MORE THAN A LIGHT OR SMALL APPLIANCE (10 amp) OTHERWISE THE VENDOR MUST SUPPLY THEIR OWN GENERATOR.**

Environmental Surcharge for All Food Vendors - \$50.00 (to help with waste disposal costs) \$ _____

Electricity – Rate: \$ 40.00 YES _____ NO _____ FOR 3 DAYS OF FAIR \$40.00 = \$ _____

FOR ADDITIONAL DAYS YES _____ NO _____ # OF DAYS ____ @ \$10.00 PER DAY = \$ _____

Additional Passes (see rule #3) _____ passes @ \$10.00 ea = \$ _____

Total Amount Submitted = \$ _____

Space is allotted on a first come basis.

Receipt to be signed by Outdoor Vendor Coordinator for Coldwater and District Fall Fair 2024

Outdoor Vendor Coordinator's Copy:

Deposit Amount: _____ Cash Cheque Date Received: _____ Received By: _____

Balance Amount: _____ Cash Cheque Date Received: _____ Received By: _____

Vendor's Copy:

Deposit Amount: _____ Cash Cheque Date Received: _____ Received By: _____

Balance Amount: _____ Cash Cheque Date Received: _____ Received By: _____

**RENTAL AGREEMENT FOR OUTDOOR VENDOR SPACE AT
COLDWATER AND DISTRICT FALL FAIR - SEPTEMBER 27 TO 29, 2024**

HOLD-HARMLESS AGREEMENT

Due to changes in LIABILITY INSURANCE for our Fall Fair, it is necessary for each concessionaire to sign this form and supply the Coldwater and District Agricultural Society with proof of Liability coverage, in the amount of \$2,000,000.00, releasing the Coldwater and District Agricultural Society, Directors, Coordinators and Volunteers; from all responsibilities should an accident occur. **Your Insurance Company will need to issue a third-party certificate naming both Coldwater and District Agricultural Society and The Corporation of the Township of Severn, as third party insured.** This original copy Insurance Certificate is to be submitted with your application for Vendor space. In addition, Food Vendors must have a Special Events Permit; a copy of the Special Events Permit is to be submitted with your application, for Vendor space. If propane or other hydrocarbon gas-type fuel is used, proof of a 2024 Safety Inspection is also required with the application.

SHOULD YOU NOT WISH TO SIGN THIS AGREEMENT AND SUPPLY A CERTIFICATE of INSURANCE (& SPECIAL EVENTS PERMIT and PROOF of a SAFETY INSPECTION where applicable), WE REGRET WE WILL NOT BE ABLE TO ACCEPT YOUR CONTRACT FOR THE FAIR.

I, _____ shall indemnify and hold-harmless, the Coldwater & District Agricultural Society, its members, agents, employees and volunteers, from and against all claims, demands, losses, damages, actions, suits of proceedings by any third parties that may arise out of, or may attribute, to all operations performed by or carried out by his/her agents, employees or servants, or anyone for whose acts he/she may be held liable, howsoever caused.

SIGNED _____

DATE _____ WITNESS _____

ADDRESS _____

YOUR INSURANCE CO. _____

POLICY # _____

ADDRESS _____

Please complete and return vendor application form, signed agreement, Certificate of Insurance (and Special Events Permit and Annual Safety Inspection Certificate for Food Vendors) with your cheque to:

Coldwater and District Agricultural Society
c/o Robert Hogean, 4959 Line 9 North, Coldwater, ON L0K 1E0

Decisions of the Coldwater and District Agricultural Society's Executive are final.

FOR CONFIRMATION OF SPACE, ALL APPLICATIONS MUST BE RECEIVED BY AUG. 15, 2024